

# THE REPERTORY THEATRE OF ST. LOUIS CAMP COVID SAFETY GUIDELINES

*\*These guidelines have been created in conjunction with the overall REPERTORY THEATRE OF ST. LOUIS COVID SAFETY GUIDELINES and abridged specifically for camp purposes.*

## Overview of COVID-19 Restrictions:

Due to COVID restrictions, space is limited to 25 students per session. Split into two classes, this will mean no more than 13 students per class with 2 additional teachers (15 max in a classroom). This is 50% of the previous classroom capacity. Camp will be held from the hours of 8 am-12 pm and classes will be held indoors and outdoors. For more on COVID mitigation measures, see Safety Guidelines.

Campers will be required to have parents and guardians fill out our COVID-19 safety questionnaire each day before arrival. If a camper answers that they have been exposed to a person with COVID-19 **within 14 days, they cannot attend.**

All campers will be dropped off in the parking lot, where a designated camp teacher will receive them and walk them into the building. Parents and guardians are not allowed inside the building at this time. When campers arrive, **they must show that they passed the self-assessment test and** their temperatures will be taken, and they will be escorted to their classrooms. All campers must wear masks for all classes, both indoors and outdoors.

Should a camper feel ill or show symptoms related to COVID-19, the camper **must** stay home and provide a negative COVID-19 test to return to camp.

For summer 2021, students will not be able to take classes in vocal music due to COVID-19 safety guidelines.

## Showcase:

Each two-week camp session will culminate with a showcase running approximately 20-30 minutes. Showcases will occur outdoors under a large performance tent to provide easy and safe access for parents. Only two guests per camper will be allowed to watch the socially distant performance (no more than 50 audience members). Chairs will be required and will be spaced out for compliance with social distancing guidelines.

**Attendees must pass the self-assessment test and will be temperature tested before entering the tent.**

## **Safety Guidelines**

### **Regulatory Environment**

The Repertory Theatre of St. Louis will only proceed with the plan described below if permitted by applicable state and local regulations.

State of Missouri: This plan is developed in alignment with the guidelines of the Missouri Department of Health and Senior Services' *Show Me Strong* Business Pledge.

St. Louis County: This plan has incorporated the St. Louis County public health orders and reopening guidelines for entertainment venues.

City of Webster Groves: The city of Webster Groves has not issued any regulatory directives regarding COVID-19, beyond the St. Louis county directives.

The Repertory Theatre of St. Louis produces in two different venues: the Loretto Hilton Center at Webster University and the Center of Creative Arts (COCA). When work takes place in these rental venues, The Rep's COVID safety guidelines will be implemented *in addition to* any other procedures that Webster or COCA has in place respectively.

### **Health and Safety Personnel**

Luke Griffin will serve as The Repertory Theatre of St. Louis' Health and Safety Coordinator. They will conduct staff and guest artist safety training, receive daily health screening results from on-site staff and guest artists, enforce COVID-19 safety protocols, and coordinate response to any reports of symptoms or positive test results. When necessary, they will alert local health authorities to any known COVID-19 cases within the company. They will stay up to date with changing local, state, federal, CDC, and union guidelines and directives related to COVID-19. Contact info: [lgriffin@repstl.org](mailto:lgriffin@repstl.org)/470-424-4293.

Drs. Stephen Liang and Joseph Cherabie of Washington University Medical School's Infectious Disease department have served as medical advisors in the development of this plan. They will also be available on an ongoing basis in a consulting capacity as the public health situation evolves.

### **Terms and Definitions**

*Close Contact*: Interaction within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.

*Confirmed COVID-19 Case* : Person who has tested positive for COVID-19.

*High-Contact Areas* : tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.

*Probable COVID-19 Case* : Person showing symptoms of COVID-19 and/or high risk of exposure, but without confirmatory laboratory evidence.

*Proper Hand Hygiene* : When possible, washing hands with soap and water, lather the backs of hands, between fingers, and under nails. Scrub hands for at least 20 seconds. When hand washing is not available, using an alcohol-based hand sanitizer that contains at least 60% alcohol. Rub the gel over all the surfaces of hands and fingers until hands are dry. This should take around 20 seconds.

*Social Distancing*: Maintaining a minimum distance of 6 feet between individuals. Applies in outdoor and indoor spaces, including interactions during which individuals are wearing masks.

*Camper*: This includes the actual registered camper, and that camper's immediate family.

### **General Facility Maintenance & Procedures**

#### **Cleaning and Disinfecting**

- Disinfectant wipes and touchless sanitation stations will be provided near all high-contact surfaces including tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- Trash bins dedicated to the disposal of PPE (gloves, masks, wipes) will be placed throughout common areas of all buildings.
- Procedure Signs will be posted throughout all buildings
- Facility Hygiene Signs in common areas – disinfecting wipe procedures for high traffic areas, etc.
- Entry and Exit Signs to create separate points for entry and exit
- Clear Traffic Flow Signs through each building
- Proper Use of PPE Signs – masks should be worn over both nose and mouth, how to remove single-use gloves, etc.
- Access Signage/Blocking off areas – rehearsal areas, meeting room, etc.
- Physical Distancing (6 foot rule) Reminder Signs
- Masks required
- As possible, doors will remain open within facilities throughout the day to promote contact free travel in all buildings.
- Disinfecting fogger will be used to deep sanitize porous and non-porous surfaces. The product will be VitalOxide, used with an electrostatic sprayer.
- Routine cleaning will include wiping down all high-contact areas listed above.

#### **HVAC**

- All HVAC units in the rehearsal halls have MERV13 filters.
- With Webster's settings, there are 2-3 air exchanges per hour.

#### **50% Room Capacity**

EAB Classroom 1: 15 people (13 students, 2 teachers)

EAB Classroom 2: 14 people (12 students, 2 teachers)

## **Administrative Staff Procedures**

### **Daily Health Screening**

- Before arriving on site each day, every Rep employee and camper must complete an online health screening questionnaire.

- Every Rep employee and camper agrees to take their temperature at home and report the results in their questionnaire. Any employee or camper without a thermometer will be provided with one by The Rep.

- The results of the questionnaires will be viewed by the Health and Safety Coordinator.
- Any Rep employee or camper who answers “yes” to any of the screening questions or whose temperature is over 100.4 degrees F should not come to the site. They should self-isolate at home and contact the Health and Safety Coordinator and await further instruction for a safe return.

- Any employee or camper who report any red flag symptoms (shortness of breath, breathlessness, cough, fever) OR any secondary symptoms (vomiting, malaise, weakness) should exercise an abundance of caution and not come to work on site.

### **Contact Tracing**

- Every in-person classroom teacher will have a daily attendance sheet. Counselors must mark that campers are in classroom.

- Every Rep employee working on site should keep a careful log of any close contact they may have with any other Rep employee or camper each day.

- If a Rep employee or camper presents with symptoms of COVID-19, individuals who are known to have come into close contact (as defined above) with the individual should self-isolate until the individual with symptoms has received test results. If a Rep employee or camper tests positive for COVID-19, individuals who are known to have come into close contact with the individual must be tested. The Rep will cover testing.

### **COVID-19 Testing**

- Staff members and campers should get tested before returning to work and send their negative test to the Health and Safety Coordinator. If a cost is incurred from getting tested, The Rep will reimburse the cost.
- Staff members coming into direct contact with campers will be tested weekly. Testing for this particular group will be provided, scheduled, and paid by The Rep.

### **Physical Distancing**

- Maintain a distance of at least 6 ft. radius from others at all times when possible.
- If speaking loudly or singing, maintain a distance of at least 20 ft. radius from others at all times.

### **Hand Washing and Disinfection**

- Staff Members and campers are advised to wash (with soap and water) or sanitize (with disinfectant) their hands regularly throughout the day.
- The Rep will have hand sanitizing stations at key entry points to buildings and hand sanitizer available in all build spaces.

### **Personal Protective Equipment (PPE)**

- All Rep personnel will provide their own face mask without an exhalation valve. Adequate face coverings must be worn over the nose and mouth and fit securely around the face. All persons entering any building must wear a face mask. Additional masks will also be supplied, in case a camper requires a mask.
- Medical masks are single use. Cloth masks should be washed after use and should be double layered.
- Campers only need 1 mask per day.
- Proper hand hygiene must be used before and after touching a mask.
- While not wearing this mask (for meals or taking a mask break in isolation) Masks should be allowed to dry in a paper bag.
- If face shields or are required, they will be provided by The Rep.

### **On site Arrival:**

- Every Staff Member and camper will have their temperature checked upon arrival on site by either the Health and Safety Coordinator or an appointed safety captain for a particular area.
- Upon arrival the Health and Safety Coordinator will also verify that the employee's questionnaire was completed satisfactorily.
- Parents will drop off campers in front of the East Academic Building.
- Counselors will sign students in
- Parents are not permitted to enter the facility
- Designated staff will escort campers into building

### **Dismissal:**

- Campers will be dismissed by class.
- They will be escorted to the curb and will wait for parents and guardians to pick them there.
- Counselors will sign them out when they have been picked up.

### **Space Usage**

- The Rep will place entry and exit signs to create separate points for entry and exit.
- The Rep will post Proper Use of PPE Signs
- Physical Distancing Reminder Signs will be posted
- As possible, doors will remain open within facilities throughout the day to promote contact free travel in all buildings.
- The Rep Staff Members will maintain a clean and sanitized environment by engaging in the following procedures:
  - Disinfectant wipes and sanitation stations will be provided by The Rep in common areas such as main entrances, hallways, breakroom and near any high-contact areas.
  - Routine cleaning will include wiping down all high touch areas in classrooms and restrooms

### **Pod Behavior Outside of Work**

- Staff and campers are expected to follow social distancing guidelines and wear masks in any public space, even when not at Camp Rep. For example, in grocery stores, at the park, and interacting with others in the community.

- Staff and campers are expected to minimize potential exposure to COVID by only spending time in public spaces when necessary. (For example, grocery shopping or picking up food, but limiting play dates, etc.)

### **Additional Procedures**

#### Showcase

- Parents and guardians will receive an entry time to prevent crowding in the outdoor performance space.
- Only 2 family members per camper can attend the event. Only (2) showcase tickets will be issued for each camper

#### Minimal-Contact Ticketing

- All parents will be encouraged to receive their tickets electronically and print them or show them on their personal device for contactless entry.
- Any patron who cannot participate in electronic ticketing will pick up their printed tickets awaiting a table across from the box office, where a line will form with indicators on the floor for proper social distancing.
- All patrons must wear a mask to enter the showcase. If someone arrives without a mask, The Rep will provide a disposable mask. If an individual is unwilling to wear a mask, they will not be permitted entry and will be politely asked to watch the performance from their cars.
- Masks must remain on at all times during the showcase.
- As family member enter the performance space, a Rep employee will use a contactless thermometer to take each guests temperature. Anyone with a temperature over 100.4 degrees F will not be permitted entry and will be asked to watch the performance from their cars.

#### Performance Space

- Clear signs, rope and stanchions, and floor stickers in the lobby will indicate traffic flow and proper social distancing.
- No concessions will be sold.
- During the showcase, restrooms will be available indoors. When using restrooms, guests must follow all safety protocols for being inside the building.
- Families will be socially distanced when seated. Families will be seated together and distanced 6 feet from others.